

*Date*

*Local Authority Name*

*Address*

Comptroller of the State of New York  
110 State Street  
Albany, New York 12236

Director of the Budget of the State of New York  
State Capitol  
Albany, New York 12224

Commissioner  
The New York State  
Office of General Services  
Corning Tower  
Empire State Plaza  
Albany, New York 12242

Temporary President of the New York State Senate  
State Capitol  
Albany, New York 12224

Speaker of the New York State Assembly  
State Capitol  
Albany, New York 12224

RE:

90 DAY NOTICE under the Public Authority Accountability Act of 2005 for the  
Disposal of Property by Negotiation

To Whom It May Concern:

Pursuant to subparagraph (ii) of paragraph (d) of subdivision (6) of section 2897 of Title 5-A of the Public Authorities Law, the following explanatory statement is being provided at least 90 days prior to the disposal of property by negotiation:

EXPLANATORY STATEMENT

As authorized by paragraph (c) of subdivision (6) of section 2897 of Title 5-A of the Public Authorities Law, the above referenced Local Authority intends to dispose of property by negotiation not less than 90 days from the date of this notice. Furthermore such property disposal is of the type and nature covered by clauses (A) through (E) of subparagraph (i) of paragraph (d) of subdivision (6) of section 2897 of Title 5-A of the Public Authorities Law.

*Briefly provide specifics of transaction including why the transaction is exempt from publicly advertising for bids.*

Sincerely,

Contracting Officer